

Stakeholder Involvement Plan

**UPPER FEATHER RIVER
INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

STAKEHOLDER INVOLVEMENT PLAN

2016

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Appendices

Upper Feather River Regional Water Management Group Memorandum of Understanding

Stakeholder Involvement Plan

1 Introduction

The purpose of the IRWM Stakeholder Involvement Plan (SIP) is to ensure that the Integrated Regional Water Management (IRWM) Plan is developed based on input and involvement from a diverse group of informed local stakeholders throughout the Upper Feather River (UFR) Region. The UFR stakeholders are essential to identifying issues, populating resource management strategies, and developing objectives.

The SIP will be adopted by the Regional Water Management Group (RWMG) during the second or third meeting. It is intended to be a “living” document that can be adapted and refined as needed throughout the project, as the RWMG determines appropriate.

2 UFR Stakeholders Composition

Stakeholders in the UFR Region include water management agencies, conservation groups, counties, federal entities, Tribes, regional watershed collaborative, agricultural interests, and disadvantaged communities. The following list is an initial effort to identify stakeholders in the Region. Additional agencies and/or districts that may wish to participate in the UFR IRWM Update process may be identified as the Project progresses.

City and County Government

- ◆ County of Plumas
- ◆ County of Sierra
- ◆ City of Portola
- ◆ Plumas County Community Development Commission
- ◆ Plumas County Flood Control and Water Conservation District

Water Agencies and Community Services Districts

- ◆ Grizzly Lake Community Services District
- ◆ Gold Mountain Community Services District
- ◆ Greenhorn Creek Community Services District
- ◆ Grizzly Ranch Community Services District
- ◆ Indian Valley Community Services District
- ◆ Plumas Eureka Community Services District
- ◆ Sierra Valley Mutual Water Company
- ◆ Walker Ranch Community Services District
- ◆ Quincy Community Services District
- ◆ East Quincy Community Services District
- ◆ Sierra Valley Groundwater Management District (SVGWMD)

Watershed Groups/Councils

- ◆ Appointee from the Almanor Basin
- ◆ Upper Feather River Watershed Group

Conservation Groups/Non-Governmental Organizations

- ◆ Feather River Coordinated Resource Management
- ◆ Feather River Land Trust
- ◆ Mountain Meadows Conservancy
- ◆ Plumas Corporation
- ◆ Sierra Institute for Community and Environment

- ◆ Trout Unlimited – Feather River Chapter Plumas County Fire Safe Council
- ◆ Sierra County Fire Safe and Watershed Council

Regional/Federal Entities

- ◆ Feather River Resource Conservation District
- ◆ Sierra Valley Resource Conservation District
- ◆ Tahoe National Forest, Sierraville Ranger District (Advisory)
- ◆ Lassen National Forest, Almanor Ranger District (Advisory)
- ◆ Plumas National Forest (Advisory)
- ◆ USDA Natural Resources Conservation Services
- ◆ University of California Cooperative Extension

California Tribes/Tribal Groups

- ◆ Greenville Rancheria
- ◆ Enterprise Rancheria
- ◆ Maidu Summit Consortium
- ◆ Susanville Rancheria

3 Public Outreach

In general, the RWMG is responsible for directing public and stakeholder outreach efforts. The RWMG will provide direction to the consultant team, which will implement and facilitate the meetings.

3.1 Stakeholder and Public

Interested parties will be able to sign up to receive UFR meeting notices and materials, attend meetings, and participate in discussions, and will be invited to participate in UFR project development activities. While they are integral to identifying issues, developing resource management strategies (RMS), and defining objectives, they do not participate in the formal decision-making process of the organization. All interested parties are encouraged to adopt the IRWM Plan. A list of the 2009 MOU members is included in Table 5.

Public information will be provided through the UFR IRWM website. Minutes of all RWMG and workgroup meetings will be posted on the UFR IRWM website at <http://featherriver.org>. Additionally, interested parties may sign up for informational mailings through the website, at IRWM public meetings, or by contacting the Project Coordinator at UFR.contact@gmail.com.

Up to four public outreach meetings will be held, primarily to solicit projects for the IRWM Plan update during year one and hearings on the Draft Plan in year two. Outreach and involvement that occurs during the two-year planning process will be described in the updated IRWM Plan.

3.2 Disadvantaged Communities

The UFR Region is a large and sparsely populated landscape (4-8 persons/sq. mile) in which approximately 40 percent of the population relies on individual water and septic systems. Additionally, 50 percent of the region is managed by the federal government, which translates to half of the region being uninhabited and outside the local tax base. In this predominately economically disadvantaged rural region, residents are increasingly challenged with maintaining basic services as local and federal governmental budgets shrink. Rising gas prices further constrain the ability of low-income residents to access basic services. The Region continues to lose working families to employment opportunities in the Central Valley, Bay Area, and the Reno-Carson area. Traditionally, working families have been the volunteer backbone for the adequate provision of community services, including filling leadership roles on boards for small community water and wastewater service providers.

As part of the UFR IRWM Plan update process, disadvantaged communities (DAC) service providers will be surveyed regarding their water issues and needs. Additionally, a Community Vulnerability Assessment will be prepared with support from the Plumas County Department of Environmental Health, staff and Consultants who will work closely with community members to identify ground water well vulnerability.

3.3 Tribal

Tribal outreach will be led by the California Indian Environmental Alliance (CIEA) and will include a local Tribal member as the outreach coordinator. The local Tribal member is the designated representative for the Maidu Summit Consortium, a UFR IRWM MOU signatory entity. A Tribal Engagement Plan (TEP) was prepared as a living document in coordination with Upper Feather River Tribes. The TEP will guide Tribal outreach efforts to ensure UFR Regional Tribes have greater accessibility to the various layers of the governance structure such as the workgroups, and inter-regional outreach activities, as well as ensuring active Tribal participation in the bi-monthly RWMG meetings throughout the two-year planning process. During the UFR IRWM Plan update process, Tribes will be surveyed regarding their water issues and needs.

3.4 Interregional Communication

Neighboring IRWM planning regions include Lahontan, Tahoe-Sierra, Cosumnes-American-Bear-Yuba (CABY), Upper Pit, Yuba County, and Northern Sacramento Valley. The RWMG and Project Coordinator will communicate with other IRWMs in order to share lessons learned, share templates, and resources where appropriate. Outreach will also include communications with energy and water supply utilities.

4 Decision Making Process

In general, the RWMG will be the decision-making body with support and recommendations provided by workgroups. At its first meeting, held on September 24, 2014, the RWMG adopted a decision-making process for the UFR IRWM Plan update:

A majority of the RWMG members shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. The affirmative votes of at least a majority of the RWMG members shall be required to take any action by the RWMG, except for certain actions which shall require the approval of three quarters of the full RWMG.

Decision-making by .workgroup members on projects, draft chapters review, etc., will be structured to seek consensus or a super majority agreement by workgroup members before being forwarded to the RWMG. "Consensus" means approval by the workgroup members to move forward with a particular action. "Consensus" does not necessarily mean that all workgroup members affirmatively support an action but rather that no workgroup members oppose the action. A workgroup member may verbally note disagreement with an action but still allow consensus on an action without the workgroup member's support if the action does not compromise the workgroup member(s).

4.1 Memorandum of Understanding

The 2009 MOU established a governing process and structure for the regional acceptance program and obtaining a planning grant for the UFR IRWM Plan update, and was signed by 30 regional entities. As the work plan was developed for the Department of Water Resources (DWR) Grant Agreement, the structure of the IRWM planning process changed to meet the needs of the grant. Thus, the MOU (Appendix A) was

revised to reflect the new management structure and process and was presented to the RWMG for approval at its first meeting. Signatories to the MOU will be asked to adopt the Plan upon completion.

4.2 Regional Water Management Group

The Upper Feather River RWMG consists of representatives from ten water management agencies in the region, one Tribal representative, and a public member (Table 1). The National Forest members serve in advisory role only.

Table 1 Upper Feather River Regional Water Management Group

Agency Represented	Contact	Email
Plumas County Flood Control and Water Conservation District	Sherrie Thrall, Chair	sherrie.thrall@gmail.com
County of Sierra	Paul Roen, Vice-Chair	sproen@aol.com
County of Plumas	Terry Swofford	TerrellSwofford@SBCGlobal.net
Feather River RCD	Russell Reid	rreid@frc.edu
Sierra Valley RCD	Bill Nunes	bnunes1964@gmail.com
Sierra Groundwater Management District	Jim Roberti	roberti1@psln.com
Maidu Summit Consortium	Trina Cunningham	maidudance@yahoo.com
Plumas County Community Development Commission	Roger Diefendorf	rdiefendorf@plumascdc.org
Public member	Jeffrey Greening	jeffrey.greening@barberlandco.com
Plumas National Forest (Advisory)	Joe Hoffman	jahoffman@fs.fed.us
Tahoe National Forest (Advisory)	Quentin Youngblood	qyoungblood@fs.fed.us
Lassen National Forest (Advisory)	Carol Thornton	cthornton@fs.fed.us

Meetings of the RWMG will occur bimonthly and will be publicly noticed in accordance with the Brown Act. Additionally, to make meetings more accessible for stakeholders, interested persons, and Consultant Team members, video-conferencing will be provided, thereby reducing travel expenses and labor. Video-conferencing will support both the workgroups and the RWMG.

The RWMG is charged with directly overseeing the development of “unassigned planning topics” such as finance, plan performance and monitoring, baseline technical studies, and the relationship of IRWM planning to land use and statewide water planning. The RWMG will review information developed by IRWM staff and consultants on these topics and direct further actions as appropriate. The RWMG will also retain direct oversight of stakeholder/DAC involvement, and overall plan development and management. The RWMG may assign resource management strategies (RMS) to the workgroups, such as discussion and recommendations regarding cloud seeding, water transfers, conjunctive use, surface water storage, water conveyance, and water system reoperation.

It is the RWMG’s role to approve all final Plan chapters and final project selection and/or ranking. The RWMG will direct staff and consultants to develop additional input on draft chapters through workgroups, workshops, and work sessions, as needed and as appropriate.

Table 2. Summary of meeting topics and chapter review responsibilities

Meeting Topics/Chapters	Responsibility			
	RWVG	Workgroups	Workshops	Public Hearing
Governance	X			
Finance	X			
Regional Description		X		
Objectives		X		
Stakeholder Involvement/DACs	X			
Coordination			X	
Relation to Land Use Planning	X			
Relation to Local Water Planning	X			
Data Management		X		
Baseline Technical Study	X			
Climate Technical Study			X	
Resource Management Strategies		X		
Project Selection Criteria Process		X		
Integration		X	X	
Project Identification Presentations			X	
Project Selection/Ranking	X			X
Impacts and Benefits		X		
Plan Performance and Monitoring	X			
Review of Draft Plan		X		
Review/Approval of Final Plan				X

4.3 Workgroups

MOU signatories not serving as RWVG members, stakeholders, and interested persons are encouraged to participate in workgroups. Workgroup meetings will be noticed on the IRWM website and by email and will be open to the public. All workgroup participants will be asked to agree to abide by the structure and meeting rules adopted by the RWVG, which are set forth in Section 5, below. The members of each workgroup will elect two members to serve as Workgroup Chair and an alternate to represent them at RWVG meetings. Workgroup Coordinators (members of the Consultant Team) will facilitate workgroup meetings and provide baseline data and information to support their efforts.

The workgroups will develop projects and provide input on project selection and/or prioritization criteria; receive and present comments on draft chapter reviews; develop resource management strategies; and invite presentations by technical experts, scientists, and others for workgroup and RWVG meetings. Decision-making by members on proposed projects, draft chapters review, etc. will be structured to seek consensus or super majority agreement by members before being forwarded to the RWVG.

Each workgroup will meet up to four times per year for the duration of the two-year project. One meeting each year will be an integration/coordination workshop for all the workgroups to meet and receive updates and coordinate on respective efforts.

4.3.1 UFR IRWM Workgroups

Four workgroups will be established to focus discussions and to make recommendations for the following areas of long-term interest within the UFR IRWM region:

1. **Agricultural Land Stewardship**
This workgroup includes irrigated lands, water quality issues, agricultural water supply reliability, and agricultural water use efficiency.
2. **Floodplains, Meadow, and Waterbodies Management**
This workgroup would include recharge area protection, flood risk management, pollution prevention, ecosystem restoration, and maybe conjunctive management and groundwater.
3. **Municipal Services**
This workgroup would include recycled municipal water, urban water use efficiency, groundwater and surface water pollution prevention, water system reoperation, drinking water treatment and distribution, and perhaps groundwater and aquifer remediation, urban runoff management, and matching water quality to use.
4. **Uplands and Forest Management**
This workgroup would include pollution prevention (wildfires, roads), watershed management (forest-water interactions), forest ecosystem restoration, upland recharge area protection, flood risk reduction (through wildfire risk reduction), precipitation enhancement (better groundwater infiltration and less evapotranspiration through forest stand density reduction), etc.

Project development, community education and outreach, and science and monitoring will be addressed within each of the four workgroups listed above. IRWM staff and consultants will be actively involved in supporting the workgroups efforts to identify and develop projects, review and comment on draft Plan chapters, and to incorporate the “best available science” into their work.

4.3.2 How to Get Involved with UFR Workgroups

Stakeholders identified through previous water planning efforts within the UFR region will be invited to attend the first RWMG meeting and participate in the planning process. It is anticipated that stakeholder involvement will occur primarily at the workgroup level, as well as attendance at RWMG meetings and workshops. Any public members interested in participating in workgroups will be welcome as well and should contact the Project Coordinator (UFR.contact@gmail.com) to express their interest.

Public involvement is a crucial component of the IRWM process. To encourage participation, all workgroup and RWMG meetings will be publicly noticed and posted on the project website (<http://featherriver.org>), and a public comment period will be a standing item on each agenda.

5 Communications Plan

The communications plan describes how the UFR IRWMP team will conduct outreach during the Plan development, which will include information on the following:

- ◆ The purpose and intended results of the communication effort, and strategies and methods to be used.
- ◆ How information will be disseminated to the general public.
- ◆ How outreach will be conducted to involve interests traditionally under-represented in IRWM Plans, with special focus on project development assistance.
- ◆ How IRWM activities will be coordinated with stakeholders.
- ◆ How UFR IRWM activities will be coordinated with other regional management planning efforts.

5.1 Communication Strategy and Methods

The overall communication strategy is inclusive and transparent. Outreach and communication efforts will take many forms, depending on the need (e.g., provide general background information, provide notice of upcoming public meetings) and target audience (e.g., general public, stakeholders). Communication methods will include, but not be limited to the following:

- **Traditional media:** When required or appropriate, press releases will be distributed to the media list in time to meet deadlines for local newspapers and radio public service announcements (PSAs) (KQNY) to inform the general public.
- **Website:** Background information, notice of public meetings, and information on Plan process and content will be posted on the UFR IRWM Plan website (<http://featherriver.org>). Additionally, an online GIS mapping tool will be included on the UFR website.
- **Contact lists:** Contact lists will be developed, and notice and information will be sent (via email, U.S. mail or phone, as appropriate) to those who have provided their contact information (e.g., through sign-up sheets at meetings or email requests to UFR.contact@gmail.com).
- **Personal communication:** Local representatives of the IRWM Plan team and consultants will communicate directly with stakeholders and interested persons (via email, telephone, or U.S. mail), as appropriate and necessary.
- **Meetings and workshops:** Meetings and workshops will be conducted at various locations within the region, and for various purposes (e.g., work groups, public meetings), as needed and appropriate.
- **Printed materials:** Printed materials will be used throughout the IRWM Plan development process for increasing awareness and understanding. Materials may take many forms, including IRWM flyers to be posted and otherwise made available in public places at key milestones, educational materials provided at meetings, a limited number of hard copies of IRWM Plan documents as they become available, and meeting handouts to facilitate public understanding and participation.

5.1.1 Meeting Guidelines

The following suggested meeting guidelines are provided to the RWMG for consideration. The intent of the guidelines are to encourage a respectful, collaborative, and focused atmosphere for all project meetings, including RWMG, workgroup, workshops, and public hearings. Guidelines established by the RWMG will be posted and reviewed at each meeting.

Help the group accomplish the meeting objectives

1. Focus on interests rather than positions; be flexible about solutions and take into account the interests of the group as a whole.
2. Actively listen; make learning and understanding a priority.
3. Abide by the “no surprises” rule: raise interests/concerns early to promote effective problem solving.
4. Understand and support the collaborative and transparent decision-making process:
 - a. Support what you can – from strong support to “I can live with it”
 - b. If you disagree with a proposal or a consensus decision, explain what would be necessary to get your support and/or offer an alternative.
5. Respect agreements about designated representatives (e.g. Workgroup Chair, etc.).
6. Public comment period for items not on the agenda will occur at every Workgroup and/or RWMG meeting.

Follow common discussion guidelines

1. Respect the agenda; stay on topic and on time by being concise and not repeating information unless necessary for understanding.
2. Use name card tents or raise hands to indicate you’d like to speak:

- a. Stand card on end or raise hands to get into the queue.
- b. Wave card or hands to speak out of queue to make a directly related point.
3. One person speaks at a time.
4. Let speakers finish their thoughts.
5. Check your understanding by asking questions.
6. Listen to understand, not contradict.
7. Avoid side discussions and hold phone conversations until breaks.
8. The Chair may call a break for side discussion, if needed, at any time.
9. Meetings will begin on time and end when business is completed, or by mutual agreement.

Be comfortable and make it comfortable for others

1. Notify the facilitator/coordinator if breaks are needed, or other special meeting management requests.
2. Use respectful language.
3. Be hard on problems, easy on people.
4. Constructive, honest debate is desirable.
5. Respect the views of others.
6. Insert humor, but not at someone else's expense.

Each workgroup will have an assigned Coordinator to keep the meetings focused and productive and meeting guidelines observed.

5.1.2 Draft Schedule of Meetings and Meeting Milestones

The following schedule of milestones focuses on the RWMG tasks and overall project schedule for keeping the IRWM Plan update on track for completion within the two year term of the grant. The Work Plan for the IRWM Plan includes 12 RWMG meetings over a two year period, occurring approximately every other month for the duration of the Project. Meeting summaries will be prepared for each meeting and will include a synopsis of discussions, action items, and decisions. The meeting minutes will be reviewed for concurrence at the beginning of each following RWMG meeting. Draft and final meeting minutes will be maintained on the Plan website. The following tentative schedule of RWMG tasks are broken down by meeting and include a tentative agenda summary and list of milestones designed to keep the Project on target for a two-year completion date. At a minimum, attendees of the RWMG meetings will include the RWMG members, chairpersons from each of the workgroups, and Project staff.

Table 3. Schedule of topic/chapter developments

Topics	Year 1	Year 2
Governance	X	
Finance		X
Regional Description	X	
Objectives	X	
Stakeholder Involvement/DACs	X	X
Coordination		X
Relation to Land Use Planning	X	
Relation to Local Water Planning	X	
Data Management	X	X
Baseline Technical Study	X	
Climate Technical Study	X	
Resource Management Strategies		X
Project Selection Criteria Process	X	

Integration		X
Project Identification Presentations	X	
Project Selection/Ranking	X	
Impacts and Benefits		X
Plan Performance and Monitoring		X
Review of Draft Plan		X
Review/Approval of Final Plan		X

5.1.2.1 RWMG Meetings Schedule: Year One

MEETING NO. 1

Meet and seat new RWMG members. Meet the IRWM Plan update team. Hear DWR presentation on the IRWM Program. Review revised MOU. Review draft Stakeholder Involvement Plan (SIP). Collect public contact information/emails for distribution of information. Review governance proposal and hear presentation on governance of adjoining IRWM regions.

Milestones

- Establish RWMG
- Establish Workgroups
- Establish Workgroup Chairs
- Review and establish meeting rules (SIP)
- Assign Regional Management Strategies (RMS) to workgroups
- Schedule RWMG meetings out 12 months

MEETING NO. 2

Review and approve RWMG Meeting No. 1 meeting minutes and website postings. Hear presentation on website portal and website. Review draft chapter development schedule. Review draft Project development schedule. Review "Call for Projects" letter. Take a "virtual tour" of the website.

Milestones

- Approve SIP Plan
- Adopt revised MOU and distribute to Workgroups for signatures
- Approve the projects solicitation "Call for Projects" letter to UFR IRWM distribution list
- Approve website initiation and posting of Governance Structure and RWMG meeting minutes

MEETING NO. 3

Review and approve RWMG Meeting No. 2 meeting minutes and website postings. Review the SIP for applicability and refinement, if appropriate. Hear updates from workgroup chairs. Review disadvantaged communities (DAC) interview results. Hear presentation on updating Plan chapters beginning with the *Objectives* and *Regional Description* chapters. Review the current Project Solicitation List (as obtained from the "Call for Projects" letter and from workgroups). Review "Call for Science and Technical Studies" letter.

Milestones

- Review SIP progress
- Approve chapter development schedule
- Approve project development schedule
- Approve "Call for Science and Technical Studies" letter (for the Regional Description and Baseline Studies Chapters)
- Schedule Project Solicitation Public Hearings

MEETING NO. 4

Review and approve RWMG Meeting No. 3 meeting minutes and website postings. Hear updates from Project Solicitation meetings. Review draft projects lists and review recommendations from workgroups on Project selection and/or ranking criteria. Review other projects received.

Milestones

- Review and comment on draft *Objectives* and *Regional Description* chapters—send drafts to workgroups for comment
- Direct next steps for developing selection and/or ranking criteria (for IRWM Projects)
- Schedule workgroup presentations (on RMS and draft chapter review tasks)

MEETING NO. 5

Review and approve RWMG Meeting No. 4 meeting minutes and website postings. Hear short updates from workgroups. Hear presentation on Baseline Studies and *Land Use and Local Water Planning* chapters. Discuss “Other” resource management strategies from the California Water Plan.

Milestones

- Review draft Project Selection Criteria – send to workgroups for review and comment on draft Project Selection criteria
- Schedule a joint meeting/workshop with all workgroups for selected project integration and coordination
- Direct further actions on “Other” RMS
- Review draft Baseline Studies – send drafts to workgroups for comments
- Review draft Land Use and Water Planning chapter – send drafts to workgroups for comments

MEETING NO 6

Review and approve RWMG Meeting No. 5 meeting minutes and website postings. Hear updates from workgroups. Discuss results from the Project Integration and Coordination joint meeting/workshop. Hear presentation on disadvantaged communities (DAC) and Tribal survey results. Hear presentation on DAC assessment and DAC map. Invite speakers to review and discuss Project Selection and Ranking Criteria and integration with DAC assessment and DAC map development. Hear status report on *Regional Description, Objectives, and Land Use and Water Planning* chapters, and Baseline Technical Study.

Milestones

- Schedule RMS presentations by Municipal Services Workgroup and Agricultural Lands Stewardship Workgroups
- Discuss, review, and adopt Priority Projects

5.1.2.2 RWMG Meetings Schedule: Year Two**MEETING NO. 7**

Review and approve RWMG Meeting No. 6 meeting minutes and website postings. Hear updates from Workgroups. Review status of priority Round 3 Implementation Projects with MOU signatories (project applicants must be MOU signatories). Hear presentation on Community Vulnerability Study. Invite speakers to review and discuss project selection and/or ranking criteria and integration, IRWM priority projects list, and Community Vulnerability Study.

Milestones

- Review draft Municipal Services RMS recommendations
- Review draft Upland and Forest Management RMS recommendations
- Review draft Agricultural Lands Stewardship RMS recommendations
- Review draft Meadows, Floodplains, and Waterbodies Management RMS recommendations
- Review drafts of “Other” RMS recommendations
- Schedule Meadows/Floodplains/Waterbodies Management and Upland and Forest Management Workgroup presentations

MEETING NO. 8

Review and approve RWMG Meeting No. 7 meeting minutes and website postings. Hear updates from workgroups. Update on the Round 3 Implementation Grant Application. Hear RMS presentations by the four workgroups. Hear presentation on *Integration* and *Coordination* chapters. Invite speakers on integration and coordination to engage in discussion with RWMG and Workgroups.

Milestones

- Schedule “Climate Technical Studies and Science” Workshop
- RMS presentations by:
 - Municipal Services Workgroup
 - Meadows/Floodplains/Waterbodies Management Workgroup
 - Upland and Forest Management Workgroup
 - Agricultural Lands Stewardship Workgroup

MEETING NO. 9

Review and approve RWMG Meeting No. 8 meeting minutes and website postings. Hear updates from workgroups. Update on the Round 3 Implementation Grant Application. Hear updates from Climate Science workshop. Invite comments on approaches to discussing climate adaptation in the Plan from workgroups and others. Hear updates from the Integration and Coordination workshop. Hear presentation on the Forest-Water Balance Study. Review *Integration* and *Coordination* chapters. Review the *Finance, Impacts and Benefits*, and *Plan Performance and Monitoring* chapters.

Milestones

- Review drafts of the *Finance, Impacts and Benefits*, and *Plan Performance and Monitoring* chapters. Send drafts to workgroups for review
- Review draft *Integration* and *Coordination* chapters – send drafts to workgroups for review
- Review draft *Climate Change* Chapter – solicit and incorporate comments; send draft to workgroups for review
- Schedule second project coordination and integration workshop

MEETING NO. 10

Review and approve RWMG Meeting No. 8 meeting minutes and website postings. Hear updates from workgroups. Update on the Round 3 Implementation Grant Application. Hear update on second project coordination and integration workshop. Presentation of remaining draft chapters.

Milestones

- RWMG receives remaining administrative draft Plan chapters
- Schedule public hearings on draft Plan

MEETING NO. 11

Review and approve RWMG Meeting No. 10 meeting minutes and website postings. Approve Draft Plan for release to the public for review and comment. Hold public meetings.

Milestones

- Approve Draft Plan for release for public review
- Schedule two public meetings on Draft Plan

MEETING NO 12

Review and approve RWMG Meeting No. 11 meeting minutes and website postings. Review “Responses to Comments” and the Final Plan. Consider adoption of the Plan.

Milestones

- The RWMG approves the Final Plan and transmits final Plan to MOU signatories for adoption

5.1.2.3 Workshops and Work Sessions

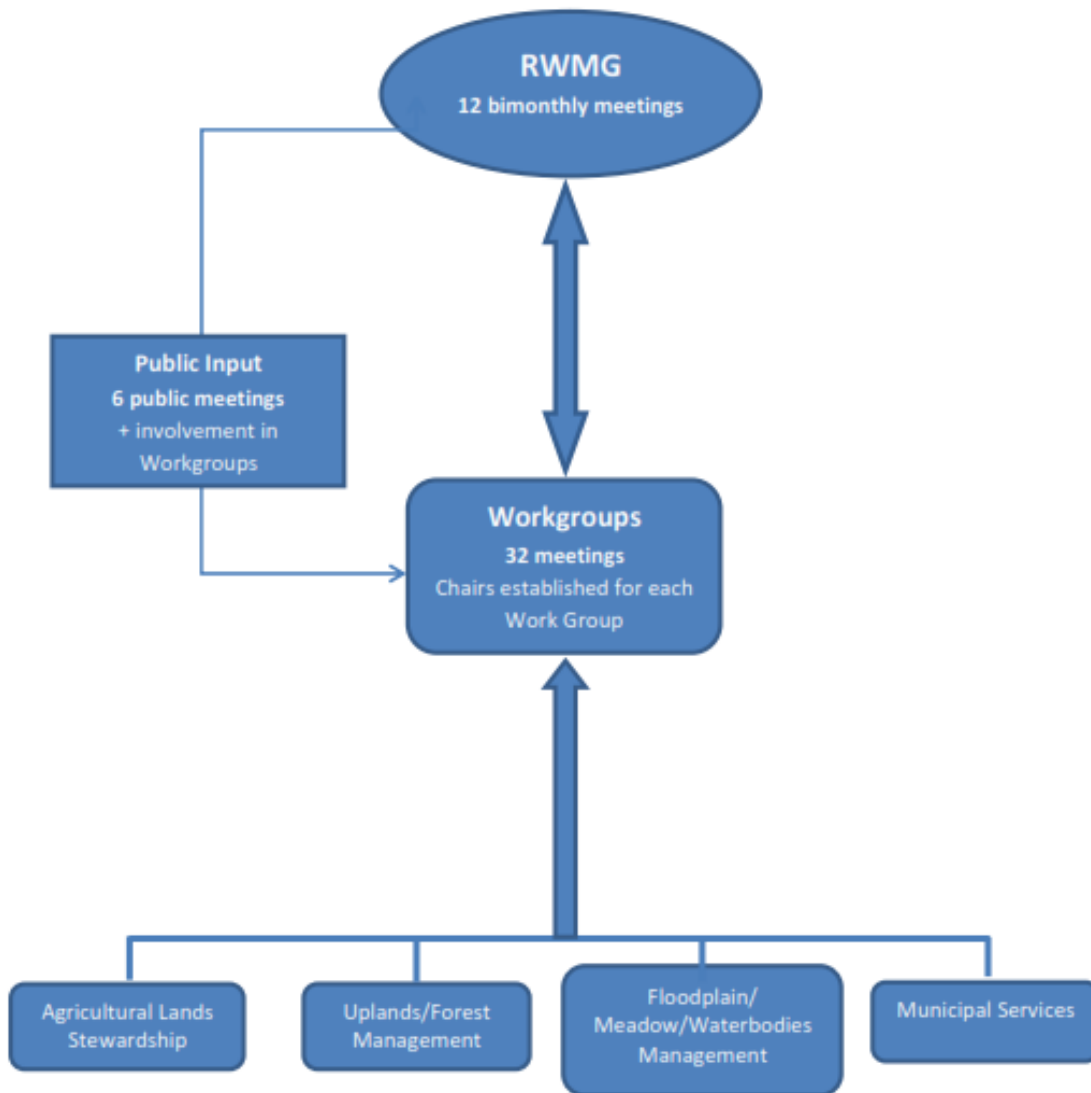
A number of additional workshops will be held to discuss and address overarching Plan issues. The following identifies additional workshops and sessions to be held over the course of the two-year planning process, and includes optional work sessions for conflict resolution, should the need arise (Table 4).

- Integration and Coordination (2–3 workshops): At a minimum, all the workgroups would convene together for two facilitated integration and coordination workshops during the planning period.
- Climate Change and Project Identifications and Presentations (2 workshops): At these workshops, expert panels and the workgroups will meet to (1) advance region-wide planning and projects; (2) brainstorm integrated approaches to “cross-cutting” issues such as changing hydrology or inadequate resources, or science needs, etc.; and (3) focus on clarifying or resolving planning ambiguities, inconsistencies, redirected impacts, or conflicts.
- Tribal Engagement Annual Meeting (1 work session): This meeting will be coordinated by the Native American representative, Tribal Outreach Coordinators and Tribal signatories to the MOU for the purpose of increasing Tribal engagement and participation.
- Conflict resolution work sessions (1–3 work sessions): These optional workshops may be organized to focus on areas of disagreement and other topics where better agreement and understanding is desired. The conflict resolution workshops will be scheduled by the RWMG, as needed.

Table 4. Summary of UFR IRWM Plan update meetings

Meeting type	Number of Meetings
RWVG	12
Workgroups	32
Workshops/sessions:	
Integration/Coordination	2
Climate Change/Project Integration	2
Tribal Engagement Annual Meeting	1
Conflict Resolution	1-3
Public Information	4
Public Hearings	2
Total Meetings	56-59

Figure 1 Organizational structure and process



5.1.3 Initial Upper Feather River Contact List

The following list identifies the MOU members of the Upper Feather River IRWM Program as of August 1, 2016. This list will continue to be updated, as needed. The current MOU is attached as Appendix A.

Table 5 Upper Feather River IRWM Program MOU members, August 1, 2016

Member	Representative	Name	Email Address
Chester PUD	General Manager	Frank Motzkus	Frankmotzkus.cpod@frontier.com
City of Portola	City Manager	Robert Meacher	r.meacher@ci.portola.ca.us
County of Plumas	BOS	Terry Swofford	terrellswofford@sbcglobal.net
County of Sierra	Planning Director	Tim Beals	tbeals@sierracounty.ca.gov
Feather River Canyon CSD		Jeffery Wilson	aquarius49er@live.com
Feather River Coordinated Resource Management	Program Manager	Jim Wilcox, Jr.	jim@plumascounty.org
Feather River Land Trust	Executive Director	Paul Hardy	phardy@frlt.org
Feather River Trout Unlimited, Chapter 905	President	Cindy Noble	cindy.noble@frtu.org
Gold Mountain CSD		Ivan Gossage	goldmtncsd@sbcglobal.net
Greenhorn Creek CSD		Roy Carter	roycarter@greenhorncsd.org
Greenville Rancheria	Tribal Administrator	Patty Allen	pallen@greenvillerancheria.com
Grizzly Lake Community Services District		Juli Thompason	glrid@att.net
Grizzly Ranch CSD	General Manager	Bob Perreault	bobperreault@countyofplumas.com
Indian Valley CSD		Sharrol Robinson	ivcsd@frontiernet.net
Maidu Summit Consortium		Trina Cunningham	Maidudance@gmail.com
Mountain Meadows Conservancy	Board President	Steve Robinson	mountainmeadows@frontiernet.net
Plumas Corporation	Program Manager	Jim Wilcox, Jr.	jim@plumascounty.org
Plumas County Community Development Commission	Executive Director	Roger Diefendorf	rdiefendorf@plumscdc.org
Plumas County Fire Safe Council	Chair	Brian West	board@plumasfiresafe.org
Plumas County Flood Control and Water Conservation District	Co-Manager	Randy Wilson	randywilson@countyofplumas.com
Plumas-Eureka CSD	General Manager		
Quincy CSD	General Manager	Larry Sullivan	katie@quincycsd.com
Sierra County Fire Safe and Watershed Council	Executive Director	Irv Christensen	irvteri@att.net
Sierra Institute for Community and Environment	Executive Director	Jonathan Kusel	jkusel@sierrainstitute.us
Sierra Valley Ground Water Management District	Secretary	Julianna Walsh	sierravalleygmd@sbcglobal.net
Sierra Valley Mutual Water Company		Noel Gibford	
Susanville Rancheria			

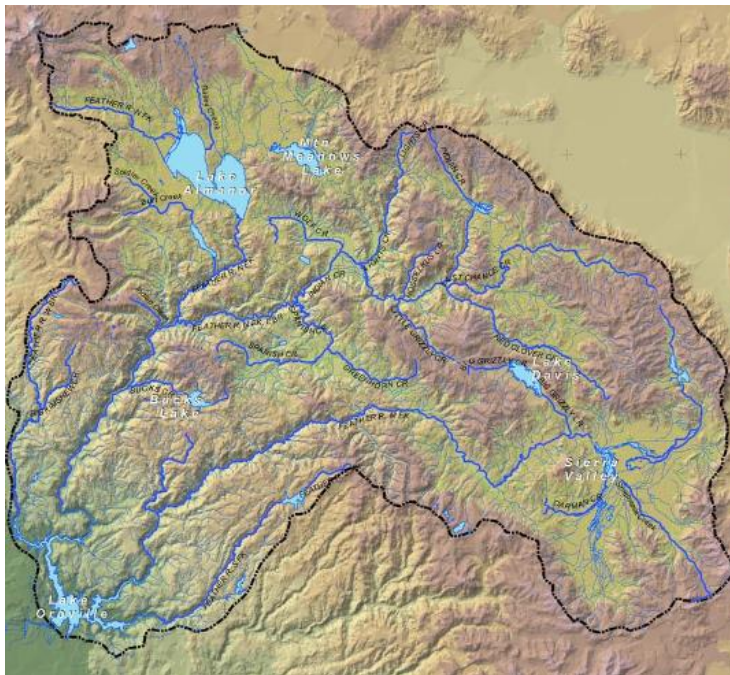
University of California Cooperative Extension, UC Agriculture and Natural Resources	Associate Vice President	Richard Standiford	standifo@berkeley.edu
Upper Feather River Watershed Group	Chairman	Russell Reid	UFRW-Group@ufrwg.org
USDA Natural Resources Conservation Service	District Conservationist	Dan Martynn	dan.martynn@ca.usda.gov
Walker Ranch CSD	General Manager	Bob Perreault	bobperreault@countyofplumas.com

Appendices

PLUMAS COUNTY FLOOD CONTROL AND
WATER CONSERVATION DISTRICT

UPPER FEATHER RIVER
INTEGRATED REGIONAL WATER MANAGEMENT

MEMORANDUM OF UNDERSTANDING



November 14, 2014

UPPER FEATHER RIVER
INTEGRATED REGIONAL WATER MANAGEMENT

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into effective November 14, 2014, by the following parties:

REGIONAL WATER MANAGEMENT GROUP

County of Plumas
County of Sierra
Plumas County Flood Control and Water Conservation District
Feather River Resource Conservation District
Sierra Valley Resource Conservation District
Sierra Valley Groundwater Management District
Plumas County Community Development Commission
Native American Representative
Appointee from the Almanor Basin
USDA Forest Service – Plumas National Forest (Advisory)
USDA Forest Service – Lassen National Forest (Advisory)
USDA Forest Service – Tahoe National Forest (Advisory)

MOU SIGNATORIES

City of Portola
Collins Pine Company
County of Plumas
County Sierra
East Quincy Community Services District
Feather River Canyon Community Services District
Feather River Land Trust
Feather River Resource Conservation District
Gold Mountain Community Services District
Greenville Rancheria
Grizzly Lake Community Services District
Lassen County Fire Safe Council
Maidu Summit Consortium
Mountain Meadows Conservancy
Natural Resources Conservation District
Plumas-Eureka Community Services District
Plumas National Forest
Plumas Unified School District
Quincy Community Services District
Sierra Institute
Sierra Valley Groundwater Management District
Sierra Valley Resource Conservation District

Sierraville Public Utilities District
Sierra Wildlife Habitat and Community Foundation
Soper Company
Tahoe National Forest
Trout Unlimited
University of California Cooperative Extension
Westwood Community Services District

RECITALS

WHEREAS, the Integrated Regional Water Management Planning Act (Water Code Sections 10530 to 10547) authorizes three or more local agencies, at least two of which have statutory authority over water supply or water management, to enter into a memorandum of understanding to establish a Regional Water Management Group; and

WHEREAS, in June of 2005 the County of Plumas, the Plumas County Flood Control & Water Conservation District, the Sierra Valley Groundwater Management District, and the United States Forest Service Plumas National Forest, entered into a memorandum of understanding to adopt an initial Integrated Regional Water Management (“IRWM”) Plan for the Upper Feather River Watershed; and

WHEREAS, the parties to this MOU desire to update and expand the IRWM Plan and to increase coordination and collaboration among stakeholders in the Upper Feather River Region; and

WHEREAS, the parties to this MOU seek to ensure that an appropriate share of IRWM funding available in the Sacramento River funding area is allocated to the Upper Feather River Region; and

WHEREAS, the parties to this MOU seek to implement a long-term IRWM Program within the Upper Feather River Watershed which will be closely coordinated with other planning and land and water resource management interests and agencies; and

WHEREAS, the parties to this MOU seek to provide stability and consistency in the planning, management, and coordination of resources within the Upper Feather River Watershed and to implement projects to benefit the region; and

WHEREAS, the parties to this MOU seek to ensure that IRWM funding and any other future funding is expended in the best way possible to enhance the many beneficial uses of water and other resources in the Upper Feather River Region for the benefit of the region itself and for greater California; and

WHEREAS, the parties to this MOU seek to ensure that the Upper Feather River IRWM Plan and Program objectives, project outcomes, and data are incorporated into the State Water Plan (Bulletin 160) as revised every five years by the Department of Water Resources; and

WHEREAS, the parties to this MOU seek to ensure that the Upper Feather River IRWM Plan and Program objectives, project outcomes, and data are incorporated into the Water Quality Control Plan (Basin Plan) for the Sacramento and San Joaquin River Basins; Federal Energy Regulatory Commission hydroelectric licenses and adaptive management processes; and the California Air Resources Board’s AB 32 Scoping Plan and implementing programs;

NOW, THEREFORE, in consideration of the above premises and of the mutual promises and agreements herein contained, the parties to this MOU agree as set forth below to work together for the benefit of the Upper Feather River Region to carry out the purposes of this MOU and to advance the Feather River IRWM Program.

ARTICLE I DEFINITIONS

Section 1.01. Definitions. Unless the context otherwise requires, the words and terms defined in this Article I shall, for the purpose hereof, have the meanings herein specified.

“Consensus” means approval of the Workgroup Signatories to move forward with a particular action. “Consensus” does not necessarily mean that all Workgroup Signatories affirmatively support an action but rather that no Workgroup Signatory has opposed the action. A Workgroup Signatory may verbally note disagreement with an action but still allow consensus on an action without the Workgroup Signatory’s support if the action does not affect the Workgroup Signatory or compromise the Workgroup Signatories.

“Feather River Regional Water Management Group” or “FRRWMG” means the Regional Water Management Group for the Upper Feather River Region.

“Fiscal Year” means the period from July 1st to and including the following June 30th.

“Integrated Regional Water Management Plan” has the meaning set forth in Water Code Section 10534, which is a comprehensive plan for a defined geographic area, the specific development, content, and adoption of which shall satisfy requirements developed pursuant to Part 2.2 of Division 6 of the Water Code. At a minimum, an integrated regional water management plan describes the major water-related objectives and conflicts within a region, considers a broad variety of water management strategies, identifies the appropriate mix of water demand and supply management alternatives, water quality protections, and environmental stewardship actions to provide long-term, reliable, and high-quality water supply and protect the environment, and identifies disadvantaged communities in the region and takes the water-related needs of those communities into consideration.

“IRWM Planning Act” means the Integrated Regional Water Management Planning Act, Part 2.2 of Division 6 of the California Water Code (commencing with section 10530).

“Majority” means a majority of members of the Regional Water Management Group have agreed upon an issue or action. There are 9 (nine) voting members of the Regional Water Management Group and 5 (five) members agreeing upon an issue or action means the issue or action has passed.

“Member of the Regional Water Management Group” or “Member” means a local agency or non-governmental organization that has become a party to this MOU. Federal and State agencies are not Members of the Regional Water Management Group, but such agencies may be parties to this MOU and may designate liaisons to the Regional Water Management Group as provided herein.

“MOU” means this Memorandum of Understanding.

“Regional Water Management Group” has the meaning set forth in Water Code Section 10539, which is a group in which three or more local agencies, at least two of which have statutory authority over water supply or water management, as well as those other persons who may be necessary for the development and implementation of a plan that meets the requirements in Water Code Sections 10540 and 10541, participate by means of a joint powers agreement, memorandum

of understanding, or other written agreement, as appropriate, that is approved by the governing bodies of those local agencies.

“Parties” shall mean both Regional Water Management Group and Work Group Signatories.

“Project Manager” means the project manager for the update of the Upper Feather River Integrated Regional Water Management Plan appointed by the Plumas County Flood Control and Water Conservation District.

“Upper Feather River Watershed” and “Upper Feather River Region” mean the drainage area of the Feather River and all of its tributaries upstream from Lake Oroville as depicted in the map attached hereto as Exhibit A.

“Workgroup Signatories” means parties to this MOU who agree to participate in designated Workgroups that provide, at a minimum, input on project selection and prioritization criteria, receive and present comments on draft IRWM Plan chapter reviews, and invite and schedule presentations by technical experts, scientists, and other for Workgroup and Regional Water Management Group meetings. Decision-making by Workgroup Signatories on projects, draft chapters review, etc. will be structured to seek consensus or a super majority agreement by Workgroup Signatories before being forwarded to the Regional Water Management Group.

ARTICLE II PURPOSE AND ORGANIZATION

Section 2.01. Purpose. This MOU is entered into in accordance with the provisions of the IRWM Planning Act for the purposes of permitting a Regional Water Management Group (1) to carry out the Upper Feather River IRWM Program and further develop, implement, and periodically update the Upper Feather River IRWM Plan, and (2) to coordinate planning and actions with neighboring or otherwise connected IRWM regions. In carrying out the IRWM Program, the Regional Water Management Group shall work to:

- a) Support the objectives of the California Department of Water Resources’ IRWM Program, which seeks to ensure sustainable water uses, reliable water supplies, better water quality, environmental stewardship, efficient development, protection of agriculture, and a strong economy.
- b) Promote communication and collaboration in the Upper Feather River Region to identify and implement resource management strategies and projects with broad-based stakeholder support.
- c) Facilitate local investment in projects that can minimize costs and maximize regional benefits through economies of scale or through projects with compound resource benefits.
- d) Establish values for ecosystem services that are provided through water and watershed management actions and develop investment mechanisms to increase financial support from extra-regional beneficiaries of improvements in water supply, water quality, flood control, hydroelectric generation, recreation opportunities, forest health, habitat and species preservation, and carbon sequestration.

- e) Coordinate advocacy and communication efforts amongst the region's stakeholders.

Section 2.02. Term. This MOU shall become effective on Date, 2014. This MOU shall continue in effect until terminated by mutual consent of all current MOU parties. The inclusion of additional parties pursuant to Section 2.15 or withdrawal of some, but not all, of the parties pursuant to Section 2.16 shall not be deemed a termination of this MOU.

Section 2.03. Feather River Regional Water Management Group. Pursuant to the IRWM Planning Act, the Regional Water Management Group signatories to this MOU have agreed to work together to serve as the Regional Water Management Group for the Upper Feather River Region and to carry out the IRWM Program in the region. The Feather River Regional Water Management Group established by this MOU is the successor to Feather River Regional Watershed Initiative, which was the previous regional water management group established by a memorandum of understanding dated July 1, 2005.

Section 2.04. Member Representative; Feather River Regional Water Management Group; Appointing Authorities.

- (a) Member Representative: Each Member shall be represented by an individual designated from time to time by the Member's governing body or executive officer.
- (b) Regional Water Management Group:
 - (i) The Regional Water Management Group shall consist of twelve (12) members appointed from the following categories:
 - 1) Appointed by agreement of the Plumas County Members (representing local government and disadvantaged communities)
 - 2) Appointed by agreement of the Sierra County Members (representing local government and disadvantaged communities)
 - 3) Appointed by agreement of the Feather River Resource Conservation District (representing watershed issues and private landowner interests)
 - 4) Appointed by agreement of the Sierra Valley Resource Conservation District (representing watershed issues and private landowner interests)
 - 5) Appointed by the Maidu Summit Consortium (representing Tribes and Native American interests)
 - 6) Appointed by agreement of the Plumas County Flood Control and Conservation District (representing local government and disadvantaged communities)
 - 7) Appointed by the Sierra Valley Groundwater Management District (representing the Sierra Valley Groundwater Management District)
 - 8) Appointed by the Plumas County Community Development Commission (representing disadvantaged communities, infrastructure, and housing issues)
 - 9) Appointed by the Plumas County Supervisor representing the Almanor Basin (representing the watershed issues of the Almanor Basin)
 - 10) Appointed by Plumas National Forest (advisory) (representing Plumas National Forest)

- 11) Appointed by Lassen National Forest (advisory) (representing Lassen National Forest)
 - 12) Appointed by Tahoe National Forest (advisory) (representing Tahoe National Forest)
- (ii) The appointing authority or authorities shall provide notice to the Project Manager of all appointments to the Regional Water Management Group.
 - (iii) For each Regional Water Management Group Member, a first alternate and a second alternate may be designated by the appointing authority or authorities. The first alternate member may sit and vote with the Regional Water Management Work Group in the absence of the primary member, and the second alternate may sit and vote with the Regional Water Management Group in the absence of the primary member and the first alternate.
 - (iv) Once appointed, a Regional Water Management Group Member or alternate will serve for a term of two years or until a successor has been appointed. A Regional Water Management Group Member or alternate may be reappointed to successive terms. A Regional Water Management Group Member or alternate may be replaced at any time by the appointing authority or by agreement of the appointing authorities.

Section 2.05. Tribal Interests. In addition to representation on the Feather River Regional Water Management Group (FRRWMG) and any participation by Tribes or Native American organizations as Members in the FRRWMG, the FRRWMG shall establish protocols for appropriate consultation as requested by Tribal governments.

Section 2.06. Federal Agency Liaisons. The Federal Agencies that are parties to this MOU agree to designate liaisons from their respective agencies to promote coordination between plans and actions of the FRRWMG and Federal plans and actions.

Section 2.07. State Agency Liaisons. The Department of Water Resources, the Central Valley Regional Water Quality Control Board, the Department of Conservation, and the Department of Fish and Game may designate liaisons with whom the FRRWMG will work to promote coordination with State plans and actions.

Section 2.08. Meetings of the Regional Water Management Group.

(a) Meetings:

- (i) Regional Water Management Group. The Regional Water Management Group shall meet from time to time as necessary to conduct business and no less frequently than every three months.
- (ii) Public. The Project Manager will solicit opportunities for public education such as presentations to community organizations and at community functions, media interviews, and by providing educational materials to MOU signatories or at conferences or workshops. Two public hearings will be held at the north and southern areas of the Region. The RWMG or Workgroup meetings may be held in different locations within the region at the request of their members.

All meetings of the Regional Water Management Group (except closed sessions authorized

by the Brown Act), and of Workgroups shall also be open to the public.

- (b) Call, Notice and Conduct of Meetings: All meetings of the Regional Water Management Group shall be called, noticed, held, and conducted in accordance with the provisions of the Ralph M. Brown Act (California Government Code section 54950, et seq.). Neighboring IRWM region shall be provided notice of all meetings of the Regional Water Management Group.

Section 2.09. Minutes. The Project Manager shall cause to be kept minutes of the meetings of the Regional Water Management Group and shall, as soon as possible after each meeting, cause a draft copy of the minutes to be forwarded to each Member of the Regional Water Management Group and any other interested parties who have requested to be included on the distribution list.

Section 2.10. Quorum; Required Votes; Approvals.

- (a) Regional Water Management Group: A majority of the Regional Water Management Group Members shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. The affirmative votes of at least a majority of the Regional Water Management Members shall be required to take any action by the Regional Water Management Group.
- (b) Members: The presence of a majority of Regional Water Management Group Member Representatives shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time.

Section 2.11. Workgroups. The Workgroup Signatories shall designate a Chair for each Workgroup. Workgroups shall review proposals for plans, projects, and any other actions and provide input to the respective Workgroup Chairs. The Workgroup Chairs shall preside over Workgroup meetings, coordinate Workgroup activity with the Project Manager, and present proposals or recommendations for consideration by the Regional Water Management Group Members. The Regional Water Management Group may designate an interim Chair for any Workgroup when the Workgroup has not designated a Chair. Workgroup meetings and participation shall be open to all interested parties and the public. Until revised in Bylaws approved by the Regional Water Management Group, the following initial Workgroups shall have responsibility for the general issues described:

- (a) Agricultural Land Stewardship Workgroup: this Workgroup includes irrigated lands, water quality issues, agricultural water supply reliability, and agricultural water use efficiency.
- (b) Uplands and Forest Management Workgroup: this Workgroup would include pollution prevention (wildfires, roads), watershed management (forest-water interactions), forest ecosystem restoration, upland recharge area protection, flood risk reduction (through wildfire risk reduction), precipitation enhancement (better groundwater infiltration and less evapotranspiration through forest stand density reduction), etc.

- (c) Floodplain and Meadow and Waterbodies Management Workgroup: this Workgroup would include recharge area protection, flood risk management, pollution prevention, ecosystem restoration, and maybe conjunctive management and groundwater.
- (d) Municipal Services Workgroup: this Workgroup would include recycled municipal water, urban water use efficiency, groundwater and surface water pollution prevention, water system reoperation, drinking water treatment and distribution, and perhaps groundwater and aquifer remediation, urban runoff management, and matching water quality to use.

Section 2.12. Bylaws. The Regional Water Management Group Members may, from time to time, adopt Bylaws for the conduct of business. They may adopt, from time to time, policies or procedures for the administration and financial matters of Regional Water Management Group.

Section 2.15. Addition of Signatories. Any local agency, non-governmental organization, or other entity that is not a party to this MOU and desires to become a party to this MOU shall submit a written request to the Project Manager. Upon approval by the Regional Water Management Group at a duly convened meeting, a new party to this MOU shall be allowed to execute an amendment to this MOU adding the new party. This MOU shall be deemed amended to reflect the addition of new parties upon execution of the amendment by the new party and by the Project Manager.

Section 2.16. Withdrawal of Party to MOU. Any party to this MOU may withdraw from this MOU at any time by providing notice of such withdrawal to the Project Manager. Upon the effective date of withdrawal, this MOU shall be deemed automatically amended to reflect the deletion of the withdrawing party.

ARTICLE III OPERATION AND ADMINISTRATION

Section 3.01. Chair and Vice-Chair. The Regional Water Management Group shall select from among its members a Chair and a Vice-Chair. Each such officer shall serve for a term of one (1) year. The Chair shall preside over meetings of the Regional Water Management Group and perform such other duties as may be imposed by the Regional Water Management Group through Bylaws or by the Regional Water Management Group through policies. The Vice-Chair shall assume the duties of the Chair in the Chair's absence or unavailability.

Section 3.02. Project Manager. The Project Manager shall be responsible for the call and noticing of all Regional Water Management Group meetings pursuant to the Brown Act. The Regional Water Management Group may further provide for the duties and responsibilities of the Project Manager through administrative and fiscal policies.

Section 3.03. Fiscal Agent. The Plumas County Flood Control & Water Conservation District shall serve as the Fiscal Agent to receive, disburse, and account for funds related to this MOU. Signatories may make contributions to the Fiscal Agent to support the Feather River IRWM Program in such amounts as the Signatories may agree, in their individual discretion, to contribute from time to time. Funding received by the Fiscal Agent to carry out projects shall be disbursed to other Signatories or to cooperating entities only after the Fiscal Agent enters a funding agreement or collection agreement ("Project Contracts") with the other Signatory or entity, as may be

appropriate or required depending on the source of the funding and any requirements of the recipient party or entity. The Fiscal Agent shall be responsible for any necessary financial reporting under this MOU, including reports needed to comply with the terms of any grant agreement.

Section 3.04. Relationship of the Parties. In entering into this MOU, it is the intention of the Parties that this MOU shall not be construed to be an enforceable contract or agreement, but rather a statement of principles, and shall not be the basis for litigation between the parties or by any third party. This MOU is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, against any of the Parties or their agencies or officers or against any person.

Signature Page

UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT

MEMORANDUM OF UNDERSTANDING

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed by their duly authorized representatives.

Member: _____

Signature: _____

Name/Title: _____

Date: _____