

Bylaws for the Plumas Watershed Forum

Section 3: Participants

(Updated December 16, 2010)

3. **Participants:** Three participant groups as follows:

- 1) Plumas County Flood Control and Water Conservation District
Represented by Supervisor Robert Meacher
Supervisor Terry Swofford (alternate)

- 2) State Water Project Contractors
Represented by three contractor agencies:
Metropolitan Water District of Southern California: Kevin Donhoff
Solano County Water Agency: David Okita
Tulare Lake Basin Water Storage District: Tom Hurlbutt

- 3) Department of Water Resources, State of California
Represented by:
State Water Project Analysis Office: Rob Cooke
Nancy Quan (alternate)

Bylaws for the Plumas Watershed Forum
(Adopted July 28, 2003)

These Bylaws are intended for adoption by the Forum as the organizational principles and governing procedures through which the Forum can conduct its business in an efficient and orderly manner.

1. **Mission Statement:** The Forum is a locally driven program to utilize watershed funds consistent with direction set forth in the Settlement Agreement.
2. **Voting:** Each of the three participating organizations shall have one vote, with formal decision-making requiring a unanimous vote of three, including selection of the Chair. Absent objection, business may be conducted by consensus in interests of time.
3. **Participants:** Three participant groups as follows:
 - 1) Plumas County Flood Control and Water Conservation District
Represented by the Plumas County Board of Supervisors:
District One (Portola area and Sierra Valley, including Davis and Frenchman Reservoirs): Bill Powers
District Two (Feather River Canyon, east shore Lake Almanor, Greenville and Indian Creek drainage including Antelope Reservoir, Red Clover and Last Chance tributaries): Robert Meacher
District Three (Chester area, west shore Lake Almanor, and Butt Valley Reservoir): Bill Dennison
District Four (Quincy area and Bucks Lake): Rose Comstock
District Five (Graeagle area, Middle Fork Feather River, and La Porte): Ole Olson
 - 2) State Water Project Contractors
Represented by three contractor agencies:
Metropolitan Water District of Southern California: Tim Quinn
Solano County Water Agency: David Okita
Tulare Lake Basin Water Storage District: Tom Hurlbutt
 - 3) Department of Water Resources, State of California
Represented by:
Northern District: Dwight Russell, Northern District Chief
State Water Project Analysis Office: Dan Flory, Office Chief
4. **Meetings:**
 - a) Shall be open and publicly noticed pursuant to the Brown Act, including meetings by conference call or video conference.
 - b) Shall have one regular annual meeting per year in Plumas County on or about the first Thursday in October; and, shall have special meetings as needed in various locations subject to concurrence from all three participants.
 - c) Notices, agendas and notes of Forum meetings to be prepared by Plumas staff, with inclusion of other materials supplied by all participants through Technical Committee.

5. **Technical Committee:** The Forum shall have a Technical Committee, chaired by a Plumas representative, to prepare documents and materials needed by the Forum. The Committee shall meet as needed, with staff assigned by each of the three participant groups. Subject to direction from the Forum, the Committee shall make reports and recommendations.
6. **Project Selection:** The Forum shall be guided in its selection of projects by the following principles:
 - a) Funding criteria emphasizing matching or supplemental funding.
 - b) Selection criteria linked to a strategic plan.
 - c) Project criteria emphasizing certain landscapes and types of work.
 - d) Probability of meeting performance criteria.
 - e) Probability of increasing public education and awareness.
7. **Settlement Principles:** The Forum shall be guided by the Settlement text entitled "Watershed Forum and Programs" (pp18 –20), to which reference shall be made in the event of an inability to reach consensus on any particular issue.
8. **Planning:** The Forum shall focus on both short-range and long-range planning in order to optimize expected benefits to the Plumas Watershed.
9. **Financial Reporting:** The Forum shall, at its annual October meeting, review the prior fiscal year's income and expenditures prepared by the Plumas County Auditor-Controller for the Plumas Flood Control and Water Conservation District, which District shall hold, utilize and carry forward funds as set forth in the Settlement text.
10. **Annual Progress Reports:** The Forum shall direct Plumas' preparation of an annual progress report in layperson's language, with Technical Committee review, and with technical appendices as necessary, in order to assist public education and awareness. The report should be finalized by the annual October meeting.
11. **Amendment:** These bylaws may be amended by unanimous vote of the three participant groups. Updating the name of the specific individual representing each participant group will be done by Plumas Flood Control and Water Conservation District staff, as directed by each participant group, without going to the Forum for approval.